

**Emergency Volunteer Corps of Nehalem Bay (EVCNB)
Public Reporting and Transparency Policy**

I. Purpose:

- A. The Emergency Volunteer Corps of Nehalem Bay, EVCNB, believes in transparency and accountability to its constituents and the public by making available information on EVCNB's governance structure, governance policies and documents, financial condition as reflected in annual reporting IRS forms.
- B. This policy implements Internal Revenue Service requirements regarding public disclosure of EVCNB's IRS form 1023 exemption application and annual reporting IRS forms.

II. Information Available to the Public

- A. EVCNB shall post on its website and make available upon request the following information and documents in a timely manner.
 - 1. Governance Documents, including:
 - a. A list of current officers and directors of EVCNB
 - b. Articles of Incorporation
 - c. Bylaws
 - d. Lists of Standing Committees – Executive Committee and Committees
 - e. Mission and Vision Statement
 - f. Conflict of Interest Policy
 - g. Whistleblower Policy
 - h. Public Reporting and Transparency Policy
 - 2. Financial and IRS documents, including:
 - a. IRS form 1023 checklist
 - b. IRS form 990-EZ

III. Delegation of Authority for Website Management

EVCNB delegates to the President the authority to manage the EVCNB website in accordance with this policy with the further objectives of informing EVCNB's volunteers and the public of EVCNB's major activities and programs and providing information that supports EVCNB's mission.

Adopted by the Board on November 27, 2017